

Dear Parents

Please see below the Covid 19 safety protocols for children and staff of Little Poppets

These protocols have been set out by the Social Development and National Health departments and are non-negotiable. Some of these protocols will be slightly time consuming and we apologize in advance for any inconvenience caused. We are heading into a new normal which is going to take some time for all of us to get used to, a lot of these protocols are going to be trial and error and there are bound to be some that need tweaking along the way. Please bear with us as we move ahead and rest assured that the safety of your children remains our top priority.

Arrival procedure:

On arrival, each child will have their temperature taken and recorded in the register. Parents will need to answer some questions regarding symptoms and travel history. Their bags will then be sprayed with sanitizer, hands sanitized and a mask/shield check done. Once cleared for entry a staff member will accompany the child inside.

Parents are asked NOT to drop and go; parents may only leave after the arrival procedure has been completed.

Safety precautions with regard to sick children:

No child who presents with any of the following symptoms will be accepted onto the school grounds...

Runny nose	Temperature above 37.8 degrees	Cough
Body aches	Loss of taste	Diarrhoea
General flu like symptoms	Vomiting	

Should you or your child be suffering with any of the above symptoms please inform the school immediately. Any child who is unwell will not be permitted back at school without a **clearance certificate from a doctor.**

Should your child fall ill while at school, he/she will be quarantined in our quarantine room and you will be called immediately to collect him/her. One staff member will stay with your child in the quarantine room until you arrive. You will need to collect your child within 30 minutes. No child may stay at school for longer than 30 minutes after a parent has been notified. No medicine will be administered at school unless in an emergency, therefore any child that is unwell may NOT return to school until such time as they no longer require medication. Parents are asked to make sure they can be contacted by the school at all times and that all emergency information on file is up to date. Should you not be able to collect your child you will need to make alternate collection plans.

General safety protocols:

1. No person will be permitted onto the school premises with a temperature higher than 37.8 degrees
2. Any person with unwell symptoms will not be permitted onto the property
3. No medicine will be administered at school, except in an emergency
4. Temperatures of all children and staff will be taken on arrival, at 11am and on departure and recorded
5. Arrival procedure must be strictly adhered to by all persons
6. Face shields or masks are optional for children
7. All persons (staff, children & visitors) to wear face shields at all times
8. No visitors or parents are permitted into the school
9. Social distancing amongst children will be implemented at all times to the best of our ability
10. Staff will practice social distancing at all times
11. Face shields will be sanitized regularly throughout the day
12. We have installed foot operated hand sanitizers around the school for both staff and children
13. All toys and play equipment will be sterilized regularly throughout the day
14. The whole school will be deep cleaned twice daily
15. Children will be reminded of safety precautions every day in class
16. Each child is to have their own stationery. This will be supplied by the school
17. Children to bring their own drinking bottle to school for use during the day.
18. We strongly suggest all children be on a good immune booster or multi vitamin
19. It is compulsory for all children to have a clean, marked mask in their bag everyday in case they should fall ill.

Safety precautions with regards to play:

Children will be, to the best of our ability, distanced during class and outside play time. Class time will be staggered and split to ensure that the correct social distancing is able to be adhered to in the classroom as well as on the playground. Only one child permitted at a table at a time and plastic screens will be in place. Lunch time will be staggered and classes split if necessary, to ensure social distancing.

Should you have any queries or concerns please contact me and we can discuss them.

Kind Regards

Karin and The Little Poppets Team